



# WAGNER ELEMENTARY SCHOOL

## OF THE NORTH EAST SCHOOL DIVISION #200

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## Check-in Check-out Club

### Background

In establishing a full continuum of support in a school, there are students who do not respond to the school wide systems of positive reinforcement. The rate of reinforcement is not significant to produce positive changes in behaviour. These “yellow” students need a more intense support system in order to increase the probability of pro-social behaviours.

Yellow students are students who are demonstrating an inability to respond positively to the school wide systems. Students can be referred to the Behaviour Success Club by their teacher and/or their parents. Students with a set number of office referrals automatically qualify.

### Process and Procedures

1. **Morning Check-In:** The student “checks-in” with the adult responsible for monitoring and overseeing the student’s daily progress.
  - a. This staff member will be identified at the start of the program based on a person of the student’s choice.
  - b. This person will be different than the classroom teacher to ensure 2 adults in the building are providing feedback.
2. **Class Procedures:** At the beginning of each class, the student gives the Success Form (or book) to the classroom teacher.
  - a. At the end of the class, the teacher fills out the form and gives it back to the student.
  - b. It is important that positive reinforcement be given if the student has a successful class.
  - c. If the student does not reach his/her goal, simply mark it on the sheet and encourage the student to have a better class next period.
3. **Class Rating:** Each student is rated on a scale of 0-2 as to how they have compiled with each of the school wide behaviour expectations – The Wagner Way.
  - a. A “0” is given when there is evidence of negative behaviours in a particular area.
  - b. A “1” is given when there is an absence of negative behaviours.
  - c. A “2” is given when there is evidence of **positive, pro-social behaviours**.

4. **End of the Day:** The student returns to the adult monitor in order to “Check-out”.
  - a. The total for the day is calculated and it is determined whether the student has reached his/her daily goal.
  - b. If he/she has, then positive reinforcement is given.
5. **Parental Feedback/Information:** The Success Form can then be torn-off and taken home for parents to see and sign.
  - a. If this task is difficult for the student to complete, then the adult monitor may decide to call/email the parents to update the progress for the day.
  - b. The signed copy should be returned the next morning at the “check-in”
6. **Entering and Exiting the Program**
  - a. A meeting will be held with the RTI team and classroom teacher to determine if student enter or exit the program.

**Program Diagram**

