



# **WAGNER ELEMENTARY SCHOOL**

## **OF THE NORTH EAST SCHOOL DIVISION #200**

**Phone: 306-862-5434 Email: [wagner@nesd.ca](mailto:wagner@nesd.ca)**  
**308-9<sup>th</sup> Ave W, PO Box 460, Nipawin, Saskatchewan S0E 1E0**

**Principal: Trevor Norum**

**Vice-Principal: Erin Ernst**

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### **School Community Council Meeting and AGM** **September 17, 2020 at 7pm** **Wagner Elementary School – Google Meet**

**Join with Google Meet**

[meet.google.com/yae-xpxy-jmm](https://meet.google.com/yae-xpxy-jmm)

#### **Attendance:**

Trevor, Norum, Carnie Carr, Tracey Jackson, Jessica, Griffin, Shelinda Hill, Lisa Vavra ,  
Alannah McDonald Mike Peifer, Marla Walton, Brenna Marinier, Reid Doucette, Amber  
Barry, Marla Walton

#### **Agenda items**

1. Call meeting to order – 7:02
2. Adoption of Agenda
3. Minutes
  1. AGM – September 18, 2019 (attached)  
Moved: Jessica Griffin Seconded: Brenna Marinier
  2. June 17, 2020 (attached)  
Moved: Mike Peifer Seconded: Tracey Jackson
4. Financial report
  1. Expenditures to NESD
  2. Balance 1626.15
  3. Report has been submitted to the division and is attached in the package
5. Elections/Offices
  1. 8 parent board and can appoint others
  2. 10 interested
  3. Moved by Tracey Jackson, Seconded by Mike Peifer that the elected members be: Alana MacDonald (Parent), Mike Peifer (Parent), Jessica Griffin (Parent), Frances Javier (Parent), Amber Barrie (Parent), Lisa Vavra (parent), Reid Doucette (parent), Shelinda Hill (Parent)
  4. Moved by Brenna Marinier, seconded by Tracey Jackson that the appointed members be: Trevor Norum (School), Carnie Carr (School), Mandy Giesbrecht (Parent), Tracey Jackson (Parent), Brenna Marinier (parent)
  5. Marla Walton is the board representative

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*Open for Learning*

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6. Chair - Alannah -McDonald move Mike Peifer Tracey Jackson seconded -  
acclaimed
  7. Vice Chair - Tracey Jackson- moved Alannah McDonald Seconded Mike Peifer -  
Acclaimed
  8. Secretary - Lisa - Moved Mike Peifer Seconded Jessica Griffin- Acclaimed
  9. Treasurer – Jessica Griffin - Moved Mike Peifer Seconded - Tracey Jackson  
Acclaimed
6. Learning Improvement Plans
    1. School Process (School A3's) – 2019-20 goals moving forward
      1. Changed from common prep time due to numbers
      2. Will be approved at the next meeting
    2. SCC Goals to support this
  7. SCC Work Plans
  8. Student Led conferences will be virtual
    1. Question– Will teachers be at home or at school?
    2. Discussion
      1. No tech may mean home visits
      2. Should SCC supply a meal if at school
      3. Shy away from potluck so Alannah will look into Generations
      4. Tracey Jackson Moved, Shelinda Hill seconded t hat \$600 be set aside to  
provide a meal each evening.
  9. Fundraising Activities
    1. Fundraising plans for the year
      1. Terry Fox?
      2. Book fair - won't happen
      3. Clothing sale
      4. Christmas Concert silver collection
      5. Elk Treat bags
      6. Outdoor ed clubs
      7. Hot Dog sales - kid sport
      8. Creative Kids
      9. Yearly items - tentative
  10. Constitutional Changes – if any will be discussed later
  11. COVID Plans – updates and feedback
    1. Wide range of covid responses from parents
    2. following the trusted resources
    3. masks strongly recommended when social distancing not guaranteed - all times  
but recess and eating
    4. kids on board
    5. questions about doors locked
    6. limit bathroom access
    7. kids are handling it well,
    8. percentage who did not return - 17 home school or online
    9. personal tours to show safety in place
    10. Health region has ideas about transportation
    11. Does the school get contacted? - Contact tracing
    12. report daily - kids who go home sick or report they had symptoms

12. Principal's report

1. Student numbers

Wagner Elementary School 6110831  
BOX 460,  
NIPAWIN, SK S0E 1E0  
CANADA  
2020/2021

**Wagner Elementary School 6110831**

<b>Grade</b>	<b>Base</b>	<b>Non/Base</b>
Grade 4	78	0
Grade 5	66	0
Grade 6	76	0
<b>Total</b>	<b>220</b>	<b>0</b>

2. Staffing

1. New Staff – Kegan Bowman from Alberta, Wife teaches at LP

3. Welcome Back BBQ – Cancelled

4. Gr 4 tours

5. School Messenger – Communication

6. Pictures

1. Sept 30 and Oct 27
2. extra safety measures
3. no class pictures - not a good response to collages until maybe January
4. Gym spacing from the floor – Trevor will ask but with the individual pictures, not much space

7. Orange Shirt Day

1. Celebrate Grad rates a big push – may move to Sept 29 due to pictures

13. Future Meeting Dates

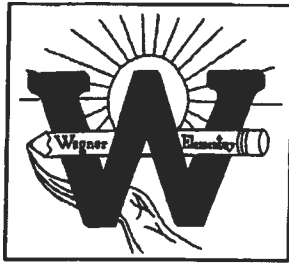
1. Next Meeting Date October

1. Third Tuesday of each month
2. Oct 20 at 7:00
3. Probably in Google Meets

2. Board Elections

1. Nominations open from Sept 22 to Oct 9
2. Town of Nipawin has one seat
3. Forms can be found on NESD website

14. Adjournment – Moved Jessica Griffin



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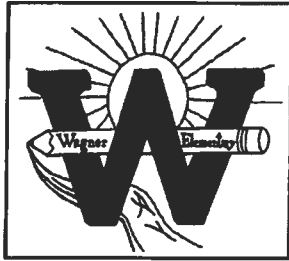
**School Community Council Meeting and AGM**  
**September 16, 2019 at 7pm**  
**Wagner Elementary School – Staffroom**

**Agenda items**

**Attendance:** Trevor Norum, Carnie Carr, Tracey Jackson (via phone), Mike Botterill, Mike Peifer (unable to attend), Jessica Griffin, Alana McDonald,

1. Call meeting to order – 7:08
2. Adoption of Agenda – Jessica/Tracey
3. Minutes
  1. AGM – September 20, 2018 (attached)- Jessica/Tracey - Approved
  2. June 17, 2019 (attached) – Tracey/Carnie - Approved
4. Financial report
  1. Expenditures to NESD
    - i. Lots spent on SLC – meals for teachers
      1. Idea of potluck but this is hard to get participation
    - ii. No receipts for the Wagner Way rewards
    - iii. Spent 76 more than took in
    - iv. Balance \$1091.16
    - v. Trevor just realized that by posting financial statements on line our banking info was there so he has gone in and blacked this out
5. Elections/Offices
  1. 8 positions -need 5 parents
  2. Jessica/Tracey move that we appoint Alana McDonald, Jessica Griffin, Mike Peifer, Tracey Jackson to council. If more people want to be involved this can be accommodated
  3. Tracey/Jessica moves we appoint Carnie Carr and Trevor Norum as school representatives
  4. Jessica/Carnie nominates Alana McDonald for Chair
  5. Jessica/Alana nominates Carnie for Secretary
  6. Alana/Carnie nominates Jessica for Treasurer
  7. Alana/Jessica nominates Tracey for Vice Chair
6. Learning Improvement Plans
  1. School Process (School A3's) – draft (needing staff input)
    - i. We had some weaker students in gr 4 and 5
  2. SCC Goals to support this
    - i. Parent engagement
    - ii. Behavior awards
    - iii. BBQ support

7. SCC Work Plans-as shared
8. Fundraising Activities
  1. Fundraising plans for the year- as shared - Jessica/Tracey
9. Constitutional Changes – if any
  1. Info provided for discussion at next meeting
10. Principal's report
  1. Student numbers – 232
  2. Staffing
    - i. New Staff
      1. Erin became VP - appointment
      2. Ashley Hobbins
      3. MaryAnn Syrenne library Tech
      4. Shannon Cranch
      5. Marie Fafard
      6. McKaila Scharfenberg
      7. EA resignation for end of Sept
    - ii. Co-Teaching
      1. Hour of ELA/Math at every grade every two days of two teachers in the room
  3. Welcome Back BBQ – Parent Engagement
    - i. 500 burgers, leftovers to lunchroom kids
    - ii. Teachers outside/Scavenger hunt
  4. School Additions and continuations
    - i. Advocate Teacher – Lana Prall
      1. Reconciliation Nipawin – Orange Shirt Day
        1. Round dance at CP
        2. Activities to help our kids understand
      2. Attendance increase – rides to school
      3. Home visits
  5. SLC meal
    - i. Soup and Sandwich bar – Oct 9
    - ii. Pizza – Oct 10
11. Future Meeting Dates
  1. Next Meeting Date October 22, 2019
  2. Third Monday of each month
12. Adjournment – Jessica – 8:20



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**School Community Council Meeting**

**June 17<sup>st</sup> 2020 at 7pm**

**Zoom -**

**<https://us02web.zoom.us/j/81110488890?pwd=ZFNFRERMTWUxWkZpVVJ3UEthT2ViQT09>**

**Zoom Meeting from member's homes**

Present: Trevor Norum, Carnie Carr, Alana McDonald, Jessica Griffin, Tracey Jackson, Mike Peifer, Mandy Giesbrecht,

**Agenda items**

1. Call meeting to order – 7:03

2. Adoption of Agenda

**MOTION: That we accept the agenda**

**Moved: Tracey Jackson Seconded: Mike Peifer**

3. Minutes

1. May 27, 2020 Meeting

**MOTION: That we accept the minutes**

**Moved: Mandy Giesbrecht Seconded: Jessica Griffin**

4. Financial report

Waiting for the Fill a Back Pack cheque to clear

Balance: \$1626.11

5. Return to School Plans – September 1

1. Shared the Primary and Secondary Educational Institution Guidelines

- Different recess

- Hygiene

- Hand sanitizer – optional to be sent. Division will probably supply

- Minimized personal in each class

- Boot racks, washroom breaks could be a problem

- Limited physical contact is hard but will be stressed

- Sharing technology will need a plan

- Extra Curr will need to follow guidelines

- Students becomes sick at school

- We sometimes we have kept kids at school when ill but will need to send home

- Nutrition programs will be a challenge

- Breakfast/lunch – prepare in advance

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*Open for Learning*

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- Social Emotional support planning already underway
  - Transportation
    - Families together
    - Assigned seats
    - Parents to help transport but remain outside the school
  - Minimize extra people from coming into school
2. Contingency Plans
- School by school and community by community decisions could close at moment's notice
  - Could be problematic with childcare
  - Parents opting not to send children who might be immune compromised
    - Videotape classes?
3. Parent Surveys – Thought Exchange - Consistent methods of delivery a concern
- a. PreK to 4 Google Classroom
  - b. NESD use of Moodle Delivery Platform – Gr 5-12
    - i. Concern for teachers being able to get the paperwork to the students without technology
    - ii. Private school with volunteer teachers with online learning. Independent learners – an easy transition to home learning. Could we have teachers across the board doing the online even within the school times – transition easily –that is the plan
      - 1. Staff start learning the online systems next week and the online content
      - 2. First few weeks building relationships and how to use the technology
    - iii. Content is already all there
    - iv. Minimized contact with other groups/classes/teachers
      - 1. Possible recess staggering to reduce numbers out at once
      - 2. Concerning about missing social interactions if not able to see non-class peers during the day
6. School Learning Improvement Plans – A3 review
- 1. School goals
  - 2. 2020-21 SCC Work Plans
    - 1. Aboriginal Day Celebration cancelled due to covid shut down
    - 2. Most other goals and activities met
    - 3. Will need changes for next year as we have a bit less co-teaching time
7. Parent Engagement
- 1. Gr 3 Video
    - 1. Can be found on the Wagner Webpage
    - 2. Since we can now have 30 –No actually that's outside – can we have one class at a time come. Liability insurance issue – same for Grade 6 Farewell

8. **Fill a Back Pack – Alanna**
  1. Donation of 500
  2. Jessica told other schools to consider also
  3. Well received by Salvation Army
9. **Principal's report**
  1. Student numbers – projecting 247 which is up. Lost many grade 6 and gaining even more grade 4
  2. **Approve Supply Lists**
    1. Add hand sanitizer – expect we will be told no. We have added Kleenex as optional. Better when Division supplies and we know we are getting the right stuff
    2. Reviewing the lists to ensure cost not rising
    3. Heard of some divisions who buy all the supplies and then give a flat rate to parents who then only have to buy shoes and a bag
      1. There are companies who do this but Trevor doesn't want to promote outside of town. Maybe something for SCC to consider? Has anyone spoken to Dollar Store about need and see if they can provide for a reduced amount.
      2. Trevor on behalf of SCC, will contact each store about the supply lists to so they can be prepared and perhaps prepackage it for purchase

**Motion: That the supply lists presented be accepted**

**Moved Mike Peifer      Seconded Mandy Giesbrecht**

**Motion: Trevor will contact local and out of town supplies to create school supply packages.**

**Moved: Mike Peifer Seconded: Tracey Jackson**

3. **Grade 6 Farewell**

Lots of plans but division doesn't want staff involved in parades  
Special permissions needed for Social Media pictures  
Certificates being presented to each Graduate by their teacher  
One parent contacted to ask why teachers not doing the dance, etc of other years and was informed that was done by parent committee which there wasn't one
4. **Staffing – update**
  1. Mckaila Scharfenberg took a different contact in Tisdale which will lead to permanency
  2. Ashley Hobbins to teach grade 5
  3. Shannon Cranch to teach grade 4
  4. Kegan Bowman (wife works at high school) will do our prep release
5. **Welcome Back Parent Night (September first or second week?)**

Big unknown  
Separate nights per grade?

**MOTION: That the SCC pay up to \$500 towards food for the Barbecue**

**Moved: Jessica Griffin      Seconded: Mike Peifer**



1. Teacher Component
2. Together with SCCs, schools can work to shape the manner in which they engage families.

**10. Next Meeting Date – Sept 17, 2020 - AGM**

1. How can we get people to sit on our council?

1. Returning

1. Trevor
2. Carnie
3. Alana
4. Tracey
5. Jessica
6. Mandy

2. Better advertisement

**11. Other business**

1. SCC will know the plan as soon as Trevor knows
2. Every teacher trying to call each student about next year's teacher

**12. Adjournment 8:15 Moved Mandy Giesbrecht**



**Annual Financial Report for School Community Councils  
For the year ending August 31, 2020**

**Name of School Community Council:**

Wagner Elementary School

**REVENUES:**

Funds in bank as of September 1	\$	\$1,091.16
Annual Grant from Division		\$1,932.00
Fund Raising Activities		
Donations / Gifts		
Other Revenue: (Specify)		
1 Intrest		\$0.30
2		
3		
4		
5		

**TOTAL ANNUAL BUDGET:**

\$ **\$3,023.46**

**EXPENDITURES:**

Member Expenses	\$	\$78.72
School Related Expenditures		\$1,000.00
Student/Staff Related Expenditures		\$249.31
Capital Expenditures		
Other Expenses: (Specify)		
1 Nipawin Secret Santa Donation (Batteries)		\$69.28
2		
3		
4		
5		

**TOTAL EXPENDITURES:**

\$ **\$1,397.31**

**Plus: Funds in bank as of August 31**

**\$1,626.15**

**TOTAL BALANCE AUGUST 31, 2020:**

\$ **\$1,626.15**

Date: Sept 14, 2020  
Signature: Jessica Griffin  
Treasurer Name: Jessica Griffin  
Address: Box 2704 Nipawin S0E1E0  
Phone Number: 1-306-862-3634

**Return to: Wanda McLeod by Sep 30th**  
Superintendent of Business Administration  
North East School Division  
Box 6000  
Melfort, SK S0E 1A0



# MEMBER STATEMENT

Diamond North Credit Union - Nipawin Branch  
PO Box 2074 - Branch 255  
Nipawin SK S0E 1E0  
(306) 862-4651

Web site: [www.diamondnorthcu.com](http://www.diamondnorthcu.com)

9100204

WAGNER SCHOOL COMMUNITY COUNCIL  
PO BOX 460  
NIPAWIN SK S0E 1E0

Period Beginning	Aug 01, 2020
Period Ending	Aug 31, 2020
Account Number	1 [REDACTED]
No. of Enclosures	0
Page	1 of 1

## Maximizer Free S/C ACCOUNT [REDACTED] Maximizer - Free S/C

Date	Description	Debits/ Interest	Credits/ Principal	Balance
Aug01	Balance Forward			1,626.14
Aug31	Credit Interest		0.01	1,626.15
	Total Debits	0.00		
	Total Credits		0.01	

Unauthorized Overdraft Interest Paid YTD..... \$0.00

### Deposit Account Interest Rate Summary

Date	Rate	Date	Rate	Date	Rate
06-23-20	0.004				

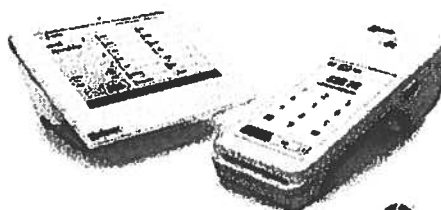
### Unauthorized OD Interest Rate Summary

Date	Rate	Date	Rate	Date	Rate
02-20-07	30.000				



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For loan inquiries call 1-306-862-4651 during regular business hours.

For Lost or Stolen Member Card call 1-888-277-1043

For Lost or Stolen Credit Cards call 1-855-341-4643

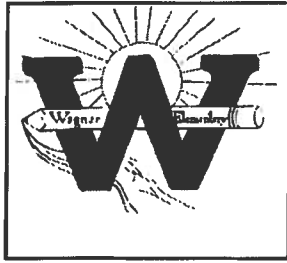
If this statement does not agree with your records, please contact our office within 30 days of delivery



<b>End Date</b>	<b>Date</b>	<b>Purpose</b>	<b>Income</b>	<b>Expense</b>	<b>Ending Balance</b>
Sept. 30 2019		Starting Balance			\$1,091.16
Oct. 31 2019					\$1,091.16
Nov. 30 2019	Sept. 3 2019	Donation Open House BBQ - Chq 073		\$500.00	\$519.16
Nov. 30 2019	Oct. 9 2019	SCC SLC Supper Jessica - Chq074		\$129.35	\$461.81
Nov. 30 2019	Oct. 22 2019	Oct. Baby Sitting Jessica - Chq 075		\$20.00	\$441.81
Nov. 30 2019	Nov. 1 2019	NESD Grant Deposit	\$1,932.00		\$2,373.81
Nov. 30 2019	Nov. 30 2019	Credit Intrest	\$0.06		\$2,373.87
Dec. 31 2019	Dec. 31 2019	Credit Intrest	\$0.04		\$2,373.91
Jan. 31 2020	Jan. 28 2020	SCC Linkage Meeting Carnie Supper - Chq133		\$9.52	\$2,364.39
Jan. 31 2020	Jan. 28 2020	SCC Linkage Meeting Alanna Milage - Chq135		\$49.20	\$2,315.19
Jan. 31 2020	Jan. 31 2020	Credit Intrest	\$0.04		\$2,315.23
Feb. 29 2020	Jan. 28 2020	Nipawin Secret Santa Donation -Chq 134		\$69.28	\$2,245.95
Feb. 29 2020	Jan. 28 2020	NESD Wagner Behavior Awards - Chq 132		\$20.00	\$2,225.95
Feb. 29 2020	Feb. 24 2020	Staff Apreciation Treats Jessica - Chq 136		\$99.96	\$2,125.99
Feb. 29 2020	Feb. 29 2020	Credit Intrest	\$0.03		\$2,126.02
Mar. 31 2020	Mar. 31 2020	Credit Intrest	\$0.03		\$2,126.50
Apr. 30 2020	Apr. 30 2020	Credit Intrest	\$0.03		\$2,126.08
May 31 2020	May 31 2020	Credit Intrest	\$0.03		\$2,126.11
June 30 2020	June 5 2020	Salvation Army Fill-a-Backpack - Chq 076		\$500.00	\$1,626.11
June 30 2020	June 30 2020	Credit Intrest	\$0.02		\$1,626.13
July 31 2020	July 31 2020	Credit Intrest	\$0.01		\$1,626.14
Aug. 31 2020	Aug. 31 2020	Credit Intrest	\$0.01		\$1,626.15

## School Community Council Work Plan 2020-2021

- ☐ **August 31** - NESD Fiscal Year End - SCC year end (Sept. 1 to August 31) financial statement, bank reconciliation,  
 and a copy of the bank statement as of this date is required for audit purposes. Reporting templates and instructions will be provided by division office and will be available online.  
 Submit SCC Annual Financial Reports by no later than **September 30** to [mcleod.wanda@nesd.ca](mailto:mcleod.wanda@nesd.ca)
- ☐ **September 1** - First Day of Classes
- ☐ **September** - Share actions, deliverables, and timelines for the Learning Improvement Plan for SCC approval. (A3 form)
- ☐ **September** - Plan for SCC Annual Meeting and Elections
- ☐ **September** - Ensure that your school website has an SCC section/tab – needs to include current members listing,  
 constitution, and previous year and current year minutes
- ☐ **September** - Submit List of SCC Meeting Dates and Times including SCC Annual Meeting Date after your initial meeting. Email to [zenner.triki@nesd.ca](mailto:zenner.triki@nesd.ca)
- ☐ **September** – Discuss and decide on format for parent-teacher-student conferences
- ☐ **September/October** - Principal reviews NESD school fees and fundraising guidelines and seeks SCC feedback on  
 the school fundraising plan
- ☐ **October 7&8** - Student Led Conferences
- ☐ **October** - plan for Education Week
- ☐ **October** - SCC Linkage with the Board of Education
- ☐ **Due October 30** - SCC approval and submission of the Learning Improvement Plan (A3 format) to the Board.  
 Information is uploaded to the ESSP shared drive. Notify [jensen.mark@nesd.ca](mailto:jensen.mark@nesd.ca) when the document has been approved
- ☐ **November** - Submit List of SCC Members and Positions following your SCC Annual Meeting  
 Email to [zenner.triki@nesd.ca](mailto:zenner.triki@nesd.ca)
- ☐ **November** - Review the SCC Roles and Responsibilities with newly elected SCC
- ☐ **January** - Plan for Teacher/Staff Appreciation week
- ☐ **February** - Staff/Teacher Appreciation Week
- ☐ **March** - SCC and Municipal Forum with the Board of Education
- ☐ **March/April** - Review Constitution and propose amendments – if required. If the SCC Constitution changes,  
 please send a copy to Don Rempel for Board approval
- ☐ **March 9 & 10** - Student Led Conferences
- ☐ **June** - Principal will communicate Learning Improvement Plan results to the SCC
- ☐ **June** - Confirm that all meeting minutes have been added to your school's public website
- ☐ **July/August** - SCC Accounts need to be wrapped up for the school year



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## **2020-2021 Fundraising Activities**

<b>Activity</b>	<b>Money to:</b>	<b>Meeting Date Approved</b>
Terry Fox Run	Terry Fox Foundation	
Book Fair	Library Resources	
Wagner School Clothing		
Christmas Concert Silver Collection	Salvation Army	
Elk's Treat Bags	Student Treats-no money	
Telemiracle	Telemiracle	
Food Sales	Nipawin Nutrition for Kids and Outdoor Education Club	
Wagner's Got Talent *	Creative Kids	
Kidsport Hot Dog sale *	Kids Sport	

\* If we decide to do this activity

Much of this will be dependent on what we are able to do at our school.

Sign Up – New Communication Tool



## SchoolMessenger App for Families



What is the SchoolMessenger app?

SchoolMessenger allows personalized communications from Teacher/School/NESD and guardians or students. After logging in, you will be able to:

- View the last 30 days of SchoolMessenger messages.
- Change your SchoolMessenger communication preferences.
- Opt-into Push notifications (mobile only).
- Chat with teachers via Teacher Messaging.

How do I sign up for SchoolMessenger?

Signing up is easy. Create an account using the email address your school has on file for you. Just follow these three steps:

1. Download the SchoolMessenger App from the Apple App Store or Google Play OR "sign up" online <https://go.schoolmessenger.com>
2. Enter your email address and create a password. You'll need to verify that email before proceeding.
3. After authenticating via your email, return to SchoolMessenger and sign in using the email and password you just verified.

It's that easy!

Where can I download the mobile app?

The SchoolMessenger app will be available on the Android Google Play and Apple iOS app stores under the name "SchoolMessenger."

What should I expect after logging into SchoolMessenger?

After logging in with a verified email, you should expect to see any messages that you've recently received for any Contacts (NESD, School, Teachers).

Are the web app features the same as the mobile app?

Yes. For those who prefer to use a website instead of a mobile app (or who don't have easy access to a smartphone), the SchoolMessenger app's functions will be available online at <https://go.schoolmessenger.com>.

An account for the web app is recognized on the mobile apps, and vice versa.

What are some of the main capabilities of the messaging?

Capabilities include both individual and group (e.g., classes, sports teams...) two-way messaging; the ability for teachers and families to exchange files, images, and videos and the ability for you to review all notifications and messages related to your schools and the NESD in a single, scrollable, "stream" view.

How does my student's teacher connect to me through the app?

Your school has automatically connected your app account to teacher accounts. Or, a teacher may distribute a group code, which you can use to