## **Wagner Elementary School**



Mr. T. Norum Principal

Mrs. E. Ernst Vice-Principal

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See us at Twitter—@wagnerschool
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This agenda belongs to:					
Name:					
Address:					
Town:					
Home Phone:	Parent's Other Phone:				
Emergency Phone Number:					
Homeroom:					
Computer Username:					
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IXL Username:		-			
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## **Welcome to Wagner Elementary School**

### **STAFF LIST:**

Mrs. Anthony	Teacher
Mr. Bowman	Teacher
Mrs. Carr	Teacher
Ms. Carriere	Educational Assoc.
Miss Cranch	Teacher
Mrs. Duchscherer	Admin Asst
Mrs. Ernst	Teacher
Ms. Fafard	Teacher
Mrs. Friesen	Educational Assoc.
Mr. Haight	Teacher
Mrs. Harrower	Educational Assoc.
Mrs. Hobbins	Teacher
Mrs. Hosaluk	Educational Assoc.
Miss Johnson	Educational Assoc.
Mr. Norum	Principal
Mrs. Nowosad	Educational Assoc.
Mrs. Opp	Teacher
Mrs. Prall	Teacher
Mrs. Rann	Teacher
Mrs. Sisson	Outreach Worker
Mrs. Stankowski	Teacher
Mrs. Stene	Educational Assoc.
Mrs. Stevens	Teacher
Mrs. Syrenne	Custodian
Mr. Umpherville	Teacher
Mrs. Umpherville	Educational Assoc.
Mr. Warren	Custodian
Mrs. Webster	Teacher

### **School Hours:**

<u> </u>	
8:40 a.m.	Supervision Starts
8:58 a.m.	Classes Begin
10:35 a.m.	Recess
12:20 – 12:40 p.m.	Lunch
12:40 – 1:00 p.m.	Noon Recess
1:05 p.m.	Classes Begin
2:06 – 2:21 p.m.	Recess
3:21 p.m.	Classes Dismissed

3:21 p.m. Classes Dismissed 4:00 p.m. The doors to school will be locked

# Wagner Elementary School

## **Mission**

Open for Learning

### **Vision**

By respecting ourselves and others, the family of Wagner Elementary School will equip students with the tools to become respectful, productive citizens in our ever-changing world

## **Values**

- Mutual respect
- High expectations of myself and others
- Embrace change and challenges
- Strengthen our moral core
- Responsibility and accountability

#### **Bell Schedule**

8:50	Warning Bell (Come in)
8:56	School Starts
10:35	Recess
10:50	Classes resume
12:20	Lunch
12:40	Lunch Recess
1:00	Warning Bell (Come in)
1:05	Afternoon classes start
2:06	Recess
2:21	Classes resume
3:21	End of Day

**Note**: The main doors will be open for use by visitors. Student entrances will be open before school and then locked at approximately 9:15am. Students arriving late should use the front, main entrance.

**NOTE:** Students will remain outside until the bell and then use social distancing to come into the school.

#### **Locked Doors**

For the safety of our students and staff, our doors will be locked after 9:15am, each day. The front entrance will be open until approximately 4:30pm, each day. Our students are encouraged to use the front door for emergency reasons, at recess. All staff members can easily access the doors, during recess times, with keys.

#### **Code of Conduct**

Our students and staff are expected to treat each other courteously and fairly. To achieve these expectations, we must all pay close attention to:

- Safety
- · Respect for other students
- · Respect for staff
- · Respect for the school
- · Respect for the importance of academics

#### Safety

#### · Students use of masks are recommended

- Students coming to school on bicycles should ride slowly on school grounds and proceed directly to the bike racks 2<sup>nd</sup> St. West entrance.
- · During the school day, riding bicycles, scooters, skateboards or using rollerblades is forbidden.
- · Bullying in all its forms (physical, verbal or intimidation) is forbidden.
- · Body contact games on the playground are forbidden, as well as, rough play in non-contact games.
- · Students are not allowed to play on the bus road or parking lot.
- · Bus line-ups should be orderly and students should be prepared to board the bus when it arrives.
- · Students leaving the school grounds at noon must have a written note and proceed directly to their destination.

#### **Respect for Staff**

Wagner School believes strongly, that a positive relationship between staff and students is essential to learning.

- · Students must take responsibility for their actions.
- Students must recognize that it is the staff's duty to represent the interests of the school as well as promoting the safety and well-being of all students.
- · Students deserve to have their side of the story heard but, in return, must listen to other students, teachers and supervisors when opposing viewpoints are presented.
- · Students are expected to respond appropriately when a request is made of them by an adult.

#### Respect for the School

It is essential that students take pride in their school; the appearance of the building is a reflection of this pride.

- Games that could cause damage to the school must be played at a safe distance from the school.
  - Any actions that damage school property and vandalism within the school itself are forbidden.
  - Students are encouraged to take an active role in keeping the classroom and hallways clean and attractive.

#### **Respect for Academic Preparation**

Because Wagner School is dedicated to helping students form habits that will be essential to their future success:

- · Students are expected to be on time.
- · Students are expected to do homework when required by the teacher.
- · Students should make sure that their day to day work is organized, neat and complete.
- · Students should form the habit of studying for exams and tests.
- · Students are encouraged to read on their own and add to the classroom with their own experience with learning.

Students and teachers are encouraged to involve parents in learning through homework help and involvement in the classroom whenever possible.

#### **Respect for Other Students**

Wagner School is dedicated to creating strong and healthy relationships between students.

- Students should try to treat others in the school with the same respect they wish for themselves.
- Students should recognize the difference between telling on other students to get them in trouble and seeking out a teacher to help solve a problem or resolve a particularly dangerous situation. Tattling is discouraged. Seeking out staff to help resolve situations for the benefit of all students is encouraged.
- · While the staff believes that inclusion of all students in activities is a worthy goal and that exclusion from activities by staff or students is rarely beneficial, it also obligates the students to play cooperatively and with a sense of fairness towards other students.
- The students should use appropriate language and tone of voice when addressing other students and should refrain from taunting or teasing other students.

#### School Absenteeism

If you know in advance that your child will be absent from school, please send a note indicating this to your child's classroom teacher. If your child will be absent because of illness, please phone the school and a message will be given to the classroom teacher involved. We will attempt to contact parents when unexplained absenteeism occurs.

More and more students are missing school for numerous reasons, including family holidays. We understand that outside activities and holidays can provide a valuable learning opportunity for our students. With the many changes to curriculums and instructional methods, this makes it difficult for students to catch up on all missed learning opportunities or classroom discussions. We will provide as many learning opportunities as possible for your child, despite the missed time. We need to communicate that this may result in your child missing curricular outcomes.

#### **Cancellation of School and Bus Routes**

When the weather conditions are such that there is a danger to students, bus runs may be cancelled. Individual bus drivers may also cancel their routes when they feel it is unsafe or foolhardy to attempt to make their run. The cancellation of bus runs will be announced over CKBI, CJVR, or CJNE radio stations and on both the NESD and Wagner website. If you are in doubt as to whether or not buses will be running, please listen to the above mentioned radio stations. **Note:** If your child will not be riding his or her regular bus, please inform the bus driver and the school prior to the end of the school day.

#### **Lunch Policy**

If students are staying for lunch, they are to eat their lunches in their classrooms and in their own desks from 12:20 – 12:40 p.m. Students are expected to follow basic lunchroom rules and, if they do not follow the rules, they will be given a warning. If a second offense occurs, the parents will be contacted and informed. Lunch privileges may be removed. On the third offense, parents will be contacted and lunch privileges will be removed for a period of time determined by the principal and lunch supervisors.

Students who normally eat lunch at school and who wish to leave the schoolyard, are required to bring a note from their parent or guardian indicating they have permission to do so.

#### Medication Policy (prescription/counter drugs)

Parents or guardians are encouraged to administer medications at home and during school hours. If this is not possible, you are required to complete a Medication Permission Form (available at the office) and provide it to the school before any medications can be administered by employees of the Board.

#### **School Trip Policy**

Field trips are planned to provide both educational and recreational opportunities for our students. While these trips reflect curriculum outcomes, they are also a privilege. Students earn the right to take advantage of these trips by displaying acceptable behaviour and by working conscientiously throughout the year. Students who do not meet these expectations may not be allowed to take part in the trips or parents may be asked to come along.

#### **Telephone and Cellular Policy**

Students may use the school phone if they are unwell or if there is an emergency. It is not be used to make arrangements for recreational activities or to go a friend's house after school. A phone pass from their teacher is required.

#### **Student Personal Electronic Devices**

I would encourage you to review our division's Acceptable Use Policy (AUP) on our division's website.

NESD recognizes that students are bringing their own personal electronic devices to school. Such devices include digital cameras, smart phones, tablets etc. Each school in our division has its own guidelines regarding the use of these devices in the school and classroom. NESD provides the following conditions if the devices are to be used in the schools.

- Student-owned devices in class may only be used with teacher's expressed permission.
- Students may record audio, video and take photos at school with permission from a staff member and those being recorded. School administration may search devices if it is suspected that school rules have been violated.
- If students are accessing wireless mobile services (e.g. 3G), they are under the same usage guidelines and expectations as in the NESD AUP.

The following includes examples, but is not limited to, inappropriate uses of personal electronic devices: harassment, threats, intimidation, electronic forgery, cyber bullying/ cyber threats, invasion of personal rights, cheating on tests/exams, or other forms of illegal behavior during the instructional and non-instructional day. Students are not to use material or text messages to invade personal privacy or harass another person, or disrupt the instructional day, or engage in dishonest acts.

#### Music Devices and other electronics Usage

We encourage students to leave these at home. The school is not responsible for lost or stolen devices. Students cannot use these during school time or at recesses.

#### **Dress and Appearance**

Students are expected to have an appearance that is reasonable, modest, decent and respectable. They are encouraged to dress in clothing suitable for an elementary school, the weather, and the education program. Outdoor clothing should not be worn in the classroom. Caps, hats, and toques should be removed once students and adults are in the school. Students must have inside footwear. Runners with non-marking soles are required to be worn in the gym. Due to health and safety reasons, **No bare feet will be permitted** 

#### **Physical Education Safety Guidelines**

The North East School Division has developed a set of Physical Education Guidelines. The following are of particular interest to Wagner School students:

**Cycling** · All bikes must be in safe running order, All students are required to wear approved and correctly fitting helmets.

<u>Floor Hockey & Knee Hockey</u> · Goalies must wear a protective mask and players must wear goggles. Football – No blocking or tackling

Ice Skating – Students are required to wear correctly fitting helmets.

<u>In-Line Skating</u> · Students are required to wear correctly fitting helmets, elbow and knee pads, and wrist guards.

**Scoopball** – Goalies must wear a protective mask.

<u>Softball</u> Catchers must wear protective masks and helmets. Batters and base-runners must wear helmets. All fielders must wear gloves. Hardball is NOT a recommended activity.

#### Bikes/Blades/Boards/Bicycles

- Racks are provided for bicycle storage. Students are encouraged to lock up their bicycles and to get them stamped by the Oasis Centre. This free service helps to identify stolen bicycles
- Wagner School is not responsible for stolen bicycles. Unfortunately, there is very little that the staff can do if a bicycle is stolen. If this should happen, we advise contacting the R.C.M.P.

#### Roller Blades/Skateboards/Scooters

Students are welcome to use blades, boards, or scooters to come to school. However, for the safety of all students and adults, they must not be used on the school grounds. These should be locked.

#### **Specialized Services**

Students at Wagner have access to specialized services: a **speech-language pathologist**, **Occupational Therapist**, **and English as a Second Language consultant** comes as required, and a **student counselor** is available on request. Remedial and enrichment programs are provided by Diversity personnel.

#### **Outreach Worker**

The N.E.S.D. Outreach workers main goal is to support student success by promoting healthy lifestyle choices and building authentic partnerships with school personnel, families, agencies, and other community members. They develop awareness of socio-economic life experiences of children, and youth and take into account a comprehensive range of supports needed for students to succeed. We facilitate the active engagement of community services to improve the quality of life in the school community for our students and families as well as provide opportunities for families and community members to be active members of the school community. We work closely with school administrators and other staff to ensure a positive school environment and encourage awareness and understanding of diverse populations in the North East School Division.

#### **Student Accident Insurance**

The Board of Education entered into an agreement with Marsh and McLennan to obtain student accident insurance. The cost is covered by the school division. This insurance covers students under the following circumstances: (a) injury occurring in or on school buildings or premises by reason of attending classes on a regular school day; (b) injury occurring while in attendance at or participating in any school activity approved and supervised by proper school authority.

#### Leadership Group

This group is comprised of grade 5 and 6 students. The students are nominated by teachers based upon their maturity, leadership ability and willingness to work hard for the betterment of their school. The group itself is intended to enhance the spirit of Wagner School through various spirit and intramural activities.

#### **House Systems**

Students at Wagner School are placed in one of four houses: Cheetahs, Cougars, Panthers, and Siberian Tigers. During the year, students may partake in any program or activity and earn points for their house. At the end of the year, points are tabulated and the winning house is awarded the *Wagner House System Trophy*.

#### **Wagner Elementary School Library**

The library at Wagner School offers many varieties of English and French print and non-print resources to students and staff. There is a large selection of picture books, magazines, reference resources, fiction, and nonfiction books available to everyone. Students can borrow books and magazines for a two-week loan period.

Students are welcome to use the five networked computers to access high-speed Internet for research. World Book Encyclopedia is available online and students and staff have access to the new Destiny library database to search for books.

Wagner School uses the Accelerated Reader program in the library. Accelerated Reader books are identified by a blue sticker on the spine and information regarding the quiz number, reading level, and point value of the book is on a label on the inside front page of the book. After a student has finished reading an AR book, they can take a quiz to test their comprehension and vocabulary of the book.

Special displays highlight new arrivals, Willow Award nominated books, and themed displays. A library clerk assists with the everyday activities and maintenance of the library. The library is a busy place with much to offer everyone. Come in and check it out. We look forward to having you visit often!

#### **Grade 6 Farewell**

Traditionally, there is a grade 6 awards ceremony at the end of each year. Certificates are presented by the homeroom teachers along with awards for perfect attendance and general improvement. The winner of the R.C.M.P. Citizenship Award is also announced. Students who have volunteered their time and energy during the year to help are also recognized.

#### **Edsby - Student and Parent Communication**

- Information will be provided at the beginning of the year on how to access your assessments and report cards. This will include a user name and password.
- If you need help accessing the information, please call the school.

# THE WAGNER WAY

	CLASSROOM	HALLWAYS	PLAYGROUND	WASHROOMS	LIBRARY	LUNCH ROOM	COMPUTER ROOM
CONSCIENCE	BE HONEST     Do the right thing even when not being watched     Follow the school rules	> Do the right thing even when not being watched	<ul> <li>Do the right thing even when not being watched</li> <li>Come in as soon as the bell rings</li> </ul>	<ul> <li>➤ Wash hands. Be prompt to and from</li> <li>➤ Lights on</li> <li>➤ Graffiti free</li> <li>➤ Avoid vandalism</li> </ul>	➤ Return books on time ➤ Use a quiet voice ➤ Follow Library rules	<ul> <li>Wash hands before eating</li> <li>Be ready to eat</li> <li>Complete milk duties, promptly</li> <li>Be ready to go outside when dismissed</li> </ul>	➤ Be prepared ➤ Respect equipment ➤ Quiet voice
ЕМРАТНУ	Consider others     Use kind words     Encourage others     Be helpful to others	➤ Greet others ➤ Walk safely ➤ Be helpful	➤ Play fair ➤ Play safe	<ul> <li>➤ Keep room clean</li> <li>➤ Always flush</li> <li>➤ Turn taps off</li> <li>➤ Use quiet voices</li> <li>➤ Graffiti free</li> </ul>	➤ Quiet voice ➤ Respect others and books ➤ Return books ➤ Follow Library rules	<ul> <li>Inside quiet voice</li> <li>Recycle in proper container</li> <li>Clean up your own eating area</li> </ul>	<ul> <li>➤ Log off</li> <li>➤ Respect         equipment</li> <li>➤ Quiet voice</li> <li>➤ Listen to and follow         instructions</li> </ul>
RESPECTFUL	Listen to the speaker     Raise your hand to speak     Use indoor voice     Try your best     Take turns     Respect others space and property (classroom equipment)	<ul> <li>➢ Hands and feet to yourself</li> <li>➢ Use indoor voice</li> <li>➢ Respect the rules</li> <li>➢ Use fountains respectfully</li> </ul>	<ul> <li>➤ Put garbage in cans</li> <li>➤ Take care of playground equipment</li> </ul>	➤ Graffiti free ➤ Hands to yourself ➤ Use quiet voice ➤ Be accurate ➤ Flush ➤ Proper use of washroom	Push in chairs Follow Library rules Carry visible pass Quiet voices Hands and feet to self	<ul> <li>Remain seated at your own desk</li> <li>Eat your own lunch</li> <li>Ask supervisor when wanting to leave room</li> <li>Stay in your own personal space.</li> <li>Clean up</li> </ul>	➤ Respect equipment ➤ Log off ➤ Stay on task ➤ Be prepared
SELF CONTROL	Walk in aisles     Hands/feet to self     Maintain personal space     Wait your turn     Raise your hand to speak     Accept responsibility Be accountable     Be here. Be ready.	➤ Walk on the right in single file line ➤ Hands and feet to self ➤ Watch where you are walking	<ul> <li>Follow playground rules</li> <li>Have a teacher assist you with problems</li> <li>Dress properly for weather</li> <li>Remember it's just a game</li> </ul>	<ul> <li>➤ Wash hands</li> <li>➤ Put paper towels into the garbage</li> <li>➤ Leave lights on</li> <li>➤ Graffiti free</li> <li>➤ Proper use of washroom</li> <li>➤ Avoid vandalism</li> </ul>	➤ Follow Library rules ➤ Hands and feet to yourself ➤ Sit within your personal space	Stay seated until dismissed Clean up your eating area Ask permission to leave, unless an emergency Put away lunch kits and garbage when dismissed Eat your own lunch	➤ Remain at assigned personal spot ➤ Feet on floor. ➤ Respect the equipment ➤ Listen to and follow instructions ➤ Quiet voice ➤ Stay on task

# THE WAGNER WAY

	GYM	ASSEMBLY	BEFORE and AFTER SCHOOL	BUS LINE	FIELD TRIPS	EMERGENCY SITUATIONS
CONSCIENCE	➤ Go to meeting place ➤ Participate ➤ Always do your best	> Quiet > Walk > Line up	<ul> <li>Put outside/inside shoes on</li> <li>Walk</li> <li>Stay outside or go to the gym</li> <li>Hang things up in lockers</li> </ul>	<ul> <li>Treat others         properly</li> <li>Be on time and in         proper bus line</li> <li>Let the office know         if you are not going         to be on the bus</li> </ul>	<ul> <li>Listen to and follow directions</li> <li>Stay with your group</li> </ul>	Stay calm     Contact adult     Hands/feet to self     If it applies, go to designated area
ЕМРАТНУ	➤ Listen ➤ Follow directions ➤ Play fair ➤ Include everyone	<ul> <li>Enter/exit quietly</li> <li>Sit quietly</li> <li>'Pretzel' legs</li> <li>Listen to the speaker</li> </ul>	Leave desk area clear     Walk     Wait to be dismissed     Be careful around doors	Be on time     Let the office know     if you are not going     to be on the bus     Interact positively     with others	<ul> <li>Listen</li> <li>Follow directions</li> <li>Stay with the group</li> <li>Keep track of things</li> </ul>	➤ Walk  ➤ Be quiet  ➤ Listen  ➤ Follow directions  ➤ Think before acting  ➤ Stay with group
RESPECTFUL	> Treat equipment properly > Put equipment away > Listen > Hands/feet to self	Eyes forward     Sit quietly     Listen     Hands/feet to self     Use manners     Proper body language     Show your support, appropriately     Stand and sing 'O Canada', with pride	Remove headwear Wait to be dismissed Be courteous Keep hands/feet to self	Be in appropriate line     Respectful of own and other's possessions     Respectful of other's feelings     Listen to adults on supervision     NO BUDGING!	<ul> <li>'Wagner Way'         applies</li> <li>Hats are removed at         appropriate times</li> </ul>	➤ Listen ➤ Follow directions
SELF CONTROL	> Follow directions > Be a good sport > Play by the rules > Rememberit's JUST a game	Remain silent     Sit flat, fold legs     Sit in designated area     Hands/feet to self	<ul> <li>Follow playground rules</li> <li>Have a teacher assist you with problems</li> <li>Dress properly for weather</li> </ul>	<ul> <li>Hands/feet and personal belongings to yourself</li> <li>Stay a safe distance away from the bus road</li> <li>Wait until bus driver signals you to enter bus</li> <li>If waiting for siblings, go to designated area -</li> </ul>	Return permission slip     Be on time     Have required materials	➤ Be alert ➤ React promptly and appropriately