

Code of Conduct

Our students and staff are expected to treat each other courteously and fairly. To achieve these expectations, we must all pay close attention to our Wagner Way behaviour matrix:

- Safety
- Respect for other students
- Respect for staff
- Respect for the school
- Respect for the importance of academics

Safety

· Students use of masks are recommended

- Students coming to school on bicycles should ride slowly on school grounds and proceed directly to the bike racks – 2nd St. West entrance.
- During the school day, riding bicycles, scooters, skateboards or using rollerblades is forbidden.
- Bullying in all its forms (physical, verbal or intimidation) is forbidden.
- Body contact games on the playground are forbidden, as well as, rough play in non-contact games.
- Students are not allowed to play on the bus road or parking lot.
- Bus line-ups should be orderly and students should be prepared to board the bus when it arrives.
- Students leaving the school grounds at noon must have a written note and proceed directly to their destination.

Respect for Staff

Wagner School believes strongly, that a positive relationship between staff and students is essential to learning.

- Students must take responsibility for their actions.
- Students must recognize that it is the staff's duty to represent the interests of the school as well as promoting the safety and well-being of all students.
- Students deserve to have their side of the story heard but, in return, must listen to other students, teachers and supervisors when opposing viewpoints are presented.
- Students are expected to respond appropriately when a request is made of them by an adult.

Respect for the School

It is essential that students take pride in their school; the appearance of the building is a reflection of this pride.

- Games that could cause damage to the school must be played at a safe distance from the school.
 - Any actions that damage school property and vandalism within the school itself are forbidden.
 - Students are encouraged to take an active role in keeping the classroom and hallways clean and attractive.

Respect for Academic Preparation

Because Wagner School is dedicated to helping students form habits that will be essential to their future success:

- Students are expected to be on time.
- Students are expected to do homework when required by the teacher.
- Students should make sure that their day to day work is organized, neat and complete.
- Students should form the habit of studying for exams and tests.
- Students are encouraged to read on their own and add to the classroom with their own experience with learning.

Students and teachers are encouraged to involve parents in learning through homework help and involvement in the classroom whenever possible.

Respect for Other Students

Wagner School is dedicated to creating strong and healthy relationships between students.

- Students should try to treat others in the school with the same respect they wish for themselves.
- Students should recognize the difference between telling on other students to get them in trouble and seeking out a teacher to help solve a problem or resolve a particularly dangerous situation. Tattling is discouraged. Seeking out staff to help resolve situations for the benefit of all students is encouraged.
- While the staff believes that inclusion of all students in activities is a worthy goal and that exclusion from

activities by staff or students is rarely beneficial, it also obligates the students to play cooperatively and with a sense of fairness towards other students.

- The students should use appropriate language and tone of voice when addressing other students and should refrain from taunting or teasing other students.

Lunch Policy

If students are staying for lunch, they are to eat their lunches in their classrooms and in their own desks from 12:20 – 12:40 p.m. Students are expected to follow basic lunchroom rules and, if they do not follow the rules, they will be given a warning. If a second offense occurs, the parents will be contacted and informed. Lunch privileges may be removed. On the third offense, parents will be contacted and lunch privileges will be removed for a period of time determined by the principal and lunch supervisors.

Students who normally eat lunch at school and who wish to leave the schoolyard, are required to bring a note from their parent or guardian indicating they have permission to do so.

Telephone and Cellular Policy

Students may use the school phone if they are unwell or if there is an emergency. It is not to be used to make arrangements for recreational activities or to go to a friend's house after school. A phone pass from their teacher is required.

Student Personal Electronic Devices

I would encourage you to review our division's Acceptable Use Policy (AUP) on our division's website.

NESD recognizes that students are bringing their own personal electronic devices to school. Such devices include digital cameras, smart phones, tablets etc. Each school in our division has its own guidelines regarding the use of these devices in the school and classroom. NESD provides the following conditions if the devices are to be used in the schools.

- Student-owned devices in class may only be used with teacher's expressed permission.
- Students may record audio, video and take photos at school with permission from a staff member and those being recorded. School administration may search devices if it is suspected that school rules have been violated.
- If students are accessing wireless mobile services (e.g. 3G), they are under the same usage guidelines and expectations as in the NESD AUP.

The following includes examples, but is not limited to, inappropriate uses of personal electronic devices: harassment, threats, intimidation, electronic forgery, cyber bullying/ cyber threats, invasion of personal rights, cheating on tests/exams, or other forms of illegal behavior during the instructional and non-instructional day. Students are not to use material or text messages to invade personal privacy or harass another person, or disrupt the instructional day, or engage in dishonest acts.

Music Devices and other electronics Usage

We encourage students to leave these at home. The school is not responsible for lost or stolen devices. Students cannot use these during school time or at recesses.

Dress and Appearance

Students are expected to have an appearance that is reasonable, modest, decent and respectable. They are encouraged to dress in clothing suitable for an elementary school, the weather, and the education program. Outdoor clothing should not be worn in the classroom. Caps, hats, and toques should be removed once students and adults are in the school. Students must have inside footwear. Runners with non-marking soles are required to be worn in the gym. Due to health and safety reasons, **No bare feet will be permitted**

Physical Education Safety Guidelines

The North East School Division has developed a set of Physical Education Guidelines. The following are of particular interest to Wagner School students:

Cycling · All bikes must be in safe running order, All students are required to wear approved and correctly fitting helmets.

Floor Hockey & Knee Hockey · Goalies must wear a protective mask and players must wear goggles.

Football – No blocking or tackling

Ice Skating – Students are required to wear correctly fitting helmets.

In-Line Skating · Students are required to wear correctly fitting helmets, elbow and knee pads, and wrist guards.

Scoopball – Goalies must wear a protective mask.

Softball · Catchers must wear protective masks and helmets. Batters and base-runners must wear helmets. · All fielders must wear gloves. · Hardball is NOT a recommended activity.

Bikes/Blades/Boards/Bicycles

- Racks are provided for bicycle storage. Students are encouraged to lock up their bicycles and to get them stamped by the Oasis Centre. This free service helps to identify stolen bicycles
- Wagner School is not responsible for stolen bicycles. Unfortunately, there is very little that the staff can do if a bicycle is stolen. If this should happen, we advise contacting the R.C.M.P.

Roller Blades/Skateboards/Scooters

Students are welcome to use blades, boards, or scooters to come to school. However, for the safety of all students and adults, they must not be used on the school grounds. These should be locked.

THE WAGNER WAY

	CLASSROOM	HALLWAYS	PLAYGROUND	WASHROOMS	LIBRARY	LUNCH ROOM	COMPUTER ROOM
CONSCIENCE	<ul style="list-style-type: none"> ➤ BE HONEST ➤ Do the right thing even when not being watched ➤ Follow the school rules 	<ul style="list-style-type: none"> ➤ Do the right thing even when not being watched 	<ul style="list-style-type: none"> ➤ Do the right thing even when not being watched ➤ Come in as soon as the bell rings 	<ul style="list-style-type: none"> ➤ Wash hands. Be prompt to and from ➤ Lights on ➤ Graffiti free ➤ Avoid vandalism 	<ul style="list-style-type: none"> ➤ Return books on time ➤ Use a quiet voice ➤ Follow Library rules 	<ul style="list-style-type: none"> ➤ Wash hands before eating ➤ Be ready to eat ➤ Complete milk duties, promptly ➤ Be ready to go outside when dismissed 	<ul style="list-style-type: none"> ➤ Be prepared ➤ Respect equipment ➤ Quiet voice
EMPATHY	<ul style="list-style-type: none"> ➤ Consider others ➤ Use kind words ➤ Encourage others ➤ Be helpful to others 	<ul style="list-style-type: none"> ➤ Greet others ➤ Walk safely ➤ Be helpful 	<ul style="list-style-type: none"> ➤ Play fair ➤ Play safe 	<ul style="list-style-type: none"> ➤ Keep room clean ➤ Always flush ➤ Turn taps off ➤ Use quiet voices ➤ Graffiti free 	<ul style="list-style-type: none"> ➤ Quiet voice ➤ Respect others and books ➤ Return books ➤ Follow Library rules 	<ul style="list-style-type: none"> ➤ Inside quiet voice ➤ Recycle in proper container ➤ Clean up your own eating area 	<ul style="list-style-type: none"> ➤ Log off ➤ Respect equipment ➤ Quiet voice ➤ Listen to and follow instructions
RESPECTFUL	<ul style="list-style-type: none"> ➤ Listen to the speaker ➤ Raise your hand to speak ➤ Use indoor voice ➤ Try your best ➤ Take turns ➤ Respect others space and property (classroom equipment) 	<ul style="list-style-type: none"> ➤ Hands and feet to yourself ➤ Use indoor voice ➤ Respect the rules ➤ Use fountains respectfully 	<ul style="list-style-type: none"> ➤ Put garbage in cans ➤ Take care of playground equipment 	<ul style="list-style-type: none"> ➤ Graffiti free ➤ Hands to yourself ➤ Use quiet voice ➤ Be accurate ➤ Flush ➤ Proper use of washroom 	<ul style="list-style-type: none"> ➤ Push in chairs ➤ Follow Library rules ➤ Carry visible pass ➤ Quiet voices ➤ Hands and feet to self 	<ul style="list-style-type: none"> ➤ Remain seated at your own desk ➤ Eat your own lunch ➤ Ask supervisor when wanting to leave room ➤ Stay in your own personal space. ➤ Clean up 	<ul style="list-style-type: none"> ➤ Respect equipment ➤ Log off ➤ Stay on task ➤ Be prepared
SELF CONTROL	<ul style="list-style-type: none"> ➤ Walk in aisles ➤ Hands/feet to self ➤ Maintain personal space ➤ Wait your turn ➤ Raise your hand to speak ➤ Accept responsibility Be accountable ➤ Be here. Be ready. 	<ul style="list-style-type: none"> ➤ Walk on the right in single file line ➤ Hands and feet to self ➤ Watch where you are walking 	<ul style="list-style-type: none"> ➤ Follow playground rules ➤ Have a teacher assist you with problems ➤ Dress properly for weather ➤ Remember it's just a game 	<ul style="list-style-type: none"> ➤ Wash hands ➤ Put paper towels into the garbage ➤ Leave lights on ➤ Graffiti free ➤ Proper use of washroom ➤ Avoid vandalism 	<ul style="list-style-type: none"> ➤ Follow Library rules ➤ Hands and feet to yourself ➤ Sit within your personal space 	<ul style="list-style-type: none"> ➤ Stay seated until dismissed ➤ Clean up your eating area ➤ Ask permission to leave, unless an emergency ➤ Put away lunch kits and garbage when dismissed ➤ Eat your own lunch 	<ul style="list-style-type: none"> ➤ Remain at assigned personal spot ➤ Feet on floor. ➤ Respect the equipment ➤ Listen to and follow instructions ➤ Quiet voice ➤ Stay on task

THE WAGNER WAY

	GYM	ASSEMBLY	BEFORE and AFTER SCHOOL	BUS LINE	FIELD TRIPS	EMERGENCY SITUATIONS
CONSCIENCE	<ul style="list-style-type: none"> ➤ Go to meeting place ➤ Participate ➤ Always do your best 	<ul style="list-style-type: none"> ➤ Quiet ➤ Walk ➤ Line up 	<ul style="list-style-type: none"> ➤ Put outside/inside shoes on ➤ Walk ➤ Stay outside or go to the gym ➤ Hang things up in lockers 	<ul style="list-style-type: none"> ➤ Treat others properly ➤ Be on time and in proper bus line ➤ Let the office know if you are not going to be on the bus 	<ul style="list-style-type: none"> ➤ Listen to and follow directions ➤ Stay with your group 	<ul style="list-style-type: none"> ➤ Stay calm ➤ Contact adult ➤ Hands/feet to self ➤ If it applies, go to designated area
EMPATHY	<ul style="list-style-type: none"> ➤ Listen ➤ Follow directions ➤ Play fair ➤ Include everyone 	<ul style="list-style-type: none"> ➤ Enter/exit quietly ➤ Sit quietly ➤ 'Pretzel' legs ➤ Listen to the speaker 	<ul style="list-style-type: none"> ➤ Leave desk area clear ➤ Walk ➤ Wait to be dismissed ➤ Be careful around doors 	<ul style="list-style-type: none"> ➤ Be on time ➤ Let the office know if you are not going to be on the bus ➤ Interact positively with others 	<ul style="list-style-type: none"> ➤ Listen ➤ Follow directions ➤ Stay with the group ➤ Keep track of things 	<ul style="list-style-type: none"> ➤ Walk ➤ Be quiet ➤ Listen ➤ Follow directions ➤ Think before acting ➤ Stay with group
RESPECTFUL	<ul style="list-style-type: none"> ➤ Treat equipment properly ➤ Put equipment away ➤ Listen ➤ Hands/feet to self 	<ul style="list-style-type: none"> ➤ Eyes forward ➤ Sit quietly ➤ Listen ➤ Hands/feet to self ➤ Use manners ➤ Proper body language ➤ Show your support, appropriately ➤ Stand and sing 'O Canada', with pride 	<ul style="list-style-type: none"> ➤ Remove headwear ➤ Wait to be dismissed ➤ Be courteous ➤ Keep hands/feet to self 	<ul style="list-style-type: none"> ➤ Be in appropriate line ➤ Respectful of own and other's possessions ➤ Respectful of other's feelings ➤ Listen to adults on supervision ➤ NO BUDGING! 	<ul style="list-style-type: none"> ➤ 'Wagner Way' applies ➤ Hats are removed at appropriate times 	<ul style="list-style-type: none"> ➤ Listen ➤ Follow directions
SELF CONTROL	<ul style="list-style-type: none"> ➤ Follow directions ➤ Be a good sport ➤ Play by the rules ➤ Remember....it's JUST a game 	<ul style="list-style-type: none"> ➤ Remain silent ➤ Sit flat, fold legs ➤ Sit in designated area ➤ Hands/feet to self 	<ul style="list-style-type: none"> ➤ Follow playground rules ➤ Have a teacher assist you with problems ➤ Dress properly for weather 	<ul style="list-style-type: none"> ➤ Hands/feet and personal belongings to yourself ➤ Stay a safe distance away from the bus road ➤ Wait until bus driver signals you to enter bus ➤ If waiting for siblings, go to designated area - away from bus line 	<ul style="list-style-type: none"> ➤ Return permission slip ➤ Be on time ➤ Have required materials 	<ul style="list-style-type: none"> ➤ Be alert ➤ React promptly and appropriately